



CENTRAL CASCADES FIRE & EMS

Regular Board Meeting Minutes

May 16, 2024

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I. **Opening of Meeting**

President, John Gartland

- ✓ Meeting called to Order @ 5:02 pm/Welcome – Recording started
- ✓ Pledge of Allegiance
- ✓ Roll Call – 4 Board Members present
 - John Gartland, President
 - Steve Stewart, Vice President - absent
 - Sue Ward, Secretary
 - Brad Kahler, Treasurer
 - Paula Elissondoberry, Director
- Also in attendance:
 - Tim Cramblit, Deputy/Division Chief – by Zoom
 - Andy Fischer, Training Officer
 - Mark Russell, Community Member
- ✓ Agenda Review/ Additions – none.
- ✓ President's Items and Correspondence – Quarterly News & Risk Management Review Newsletter. Can also be found online on SDAO website.
- ✓ Request for Public Comments

II. **Secretary's Report**

Secretary, Sue Ward

- ✓ April 18, 2024 Regular Board Meeting Minutes – These were emailed out to the Board for review in advance. We will cease using military time per John's request. **Motion made by Paula to accept Secretary's Report as presented; Second by Brad; no further Discussion; Vote unanimous; Motion carried.**

III. **Treasurer's Reports**

Treasurer, Brad Kahler

- ✓ Reviewed Current Reports from last meeting to date: Reconciliation Report, which includes the Summary and Detail through 05/02/2024; Account List thru 05/02/2024; no US Bank Journal; Profit & Loss thru 05/11/2024; Profit & Loss April 16 – May 16. Brad likes the new report layouts. Discussion on a few check entries due to unfamiliar abbreviations. Noted some deposits and thanks given to Brad. Discussed the profit from the Pancake Breakfast and that credit card points were used to complete volunteer appreciation purchase. Brad showed breakdown of expenses for new Building and how he can customize reports in the online version of QuickBooks. Some concerns about personnel expenses rising faster than 3% which is the maximum we'll get from increased property taxes. **Motion made by Sue to accept Treasurer's Report as presented; Second by Paula; no further Discussion; Vote unanimous; Motion carried. Sue signed Reconciliation Report.**

✓ Various Items/Activities

- Andy: reviewed & discussed attached report. PHTLS = Pre Hospital Trauma Life Support. Lindsay hopes to meet with our current Medical Director in the next few weeks and that will determine if we seek someone new, perhaps someone not retired.
- Tim:
 - We applied for a VFA grant for some radios & equipment, and a skid unit for the OEM vehicle should we get it; OEM grant for High-Axle Vehicles on hold due to a cancelled contract, Tim reviewing 2nd bid suppliers, therefore we will not be letting 1241 go yet. If awarded, we would add about \$40,000 in equipment.
 - Federal OSHA rolling out new rules and regulations. OR OSHA may have more stringent rules and we can request an extension by sending a letter to Congress. A packet explaining it along with an example letter to be sent to all of us.
 - Insurance discount currently at 6%. Public Meeting Training to be taken by all and is still not available. We need a new Public Meeting Policy that meets the new rules and the example from the SDAO conference is not sufficient.
 - SDAO self-assessment reviewed, are looking pretty good, and policies need reviewed annually. Discussion on what to look at after the Facilities Use policy: Access to Public Information policy, 10–12 Board related policies, Civil Rights policy due to receiving FEMA grants.
- Brad: Last year's VFA grant not yet reimbursed.

I. Community Region/Events

- Andy confirms Awards Banquet Saturday – Social time at 5:30, dinner at 6:00.

IV. **Unfinished Business**

All

- ✓ Public Use of District Facilities Policy – Sue will send out for review prior to next meeting.
- ✓ SDAO Self-Assessment – mentioned above.
- ✓ Best Practices/Insurance credit – mentioned above.
- ✓ Dr. Eschelbach update – mentioned above.
- ✓ WHA Insurance – Flood insurance information email to be forwarded to us by Tim.
- ✓ Disposition of 1241 – on hold until receipt of High Axle Vehicle. Remove from agenda.

V. **New Business**

All

VI. **Good of the Order**

- ✓ Crescent Lake HOA, Odell Lake HOA, Fire & EMS, USFS Pre-season meeting June 7th at John's cabin. CLHA Beach Project pending; Firewise USA projects at both lakes progressing.

VII. **Confirm Next Meeting and Adjournment**

- ✓ The next Regular Board Meeting will be held Thursday, June 20, 2024 @ 5:00 pm in the Central Cascades Fire & EMS District Community Service Center preceded by the Budget Hearing Meeting @3:00 pm. Steak & Salmon Potluck follows.
- ✓ Meeting adjourned @ 6:13 pm.

John Gartland, President

File: Meeting Agenda
Secretary's Report
Treasurer's Reports
Training Officer's Report – Training/Personnel; Calls